

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK RANCH COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Fishhawk Ranch Community Development District was held on **Tuesday, June 16, 2020 at 6:33 p.m.** by means of communications media technology via telephonic 301-715-8592; Meeting ID: 852 272 6840.

Present and constituting a quorum were:

Terrie Morrison	Board Supervisor, Chairperson
Bob Kneusel	Board Supervisor, Vice-Chairman
Tom Avino	Board Supervisor, Assistant Secretary
Kerri McDougald	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Angel Montagna	Regional District Manager, Rizzetta & Company, Inc
Biff Craine	District Counsel, Brooks, Sheppard, Rocha, PLLC
Stephen Brletic	District Engineer, JMT
Holly Quigley	Community Director
John Toborg	Senior Field Services Manager, Rizzetta & Company, Inc.
Andrew Sanderson	Representative, Tennis Club
Paula Means	Representative, LMP
Jason Chambrot	Representative, CLM

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Cox called the meeting to order and conducted roll call, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Public Comment

Audience members addressed the Board regarding questions when the hockey rink was going to open.

THIRD ORDER OF BUSINESS

**Acceptance of Ruth Brown's
Resignation**

On a motion from Mr. Avino, seconded by Ms. McDougald, the Board unanimously accepted and filed the resignation of Ruth Brown from Seat #5 of the Fishhawk Ranch CDD Board of Supervisors that was submitted and effective May 20, 2020, for the Fishhawk Ranch Community Development District.

FOURTH ORDER OF BUSINESS

**Discussion of Vacancy of Seat
#5**

On a motion from Ms. Morrison, seconded by Ms. McDougald, the Board appointed Dawn Turner to Seat #5 effective immediately with a term ending November 2020, for the Fishhawk Ranch Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

The Board received a District Engineer update from Mr. Stephen Brletic, with JMT.

On a motion from Mr. Kneusel, seconded by Mr. Avino, the Board unanimously approved to authorized the Chairman to execute an agreement prepared by Mr. Craine with Finn Outdoor with a not-to-exceed amount of \$44,189.31, for the Fishhawk Ranch Community Development District.

He discussed the need to have an area of trees cleared along the trail in Starling that covered an approximate 50 ft. by 100 ft. area. Mr. Toborg explained that the cost to clear was quoted at \$15,528.57 by CLM. The Board members requested to see more estimates but approved to authorize the Chairman to approve a proposal for this work outside of a meeting.

On a motion from Ms. McDougald, seconded by Mr. Avino, the Board unanimously approved to authorize the Chairman to approve a vegetation clearing proposal for the Starling area with a not-to-exceed amount of \$16,000.00, for the Fishhawk Ranch Community Development District.

Mr. Brletic continued to update the Board with an explanation of the Ternwood bridge project and noted that Ms. Quigley would be overseeing the work.

Mr. Brletic provided an update of the Heron Glen bridge stabilization project and informed the Board that he had not received any proposal for the Park Square

fountain project from Delta Fountains. The Board requested that Mr. Brletic send a letter to Delta Fountains regarding their non-response.

Mr. Brletic provided an update of the EasyTurf synthetic turf project for Park Square and explained the issue of drainage. Ms. Morrison reminded the Board that the proposal from EasyTurf had been approved but the contract was not executed due to concerns about the drainage. Ms. Reno Grimes responded to Board member questions about drainage and potential damages to the turf. Mr. Brletic provided a recommendation to add additional drainage to the area and explained the project.

On a motion from Mr. Kneusel, seconded by Mr. Avino, the Board unanimously approved to authorize the Chairman to approve a drainage installation proposal with a not-to-exceed amount of \$3,000.00 for two additional drains for the Park Square turf area, for the Fishhawk Ranch Community Development District.

Ms. Morrison requested that the subject of what options the Board should consider for the use of the Park Square area if the fountain is not repaired be added to the next agenda and to anticipate and allow for it to be an in-depth discussion.

B. Community Manager

The Board received a Community Director update from Ms. Quigley. She explained the current status of the opening of the amenities as related to the COVID-19 pandemic. Ms. Quigley also informed the Board Newsome High School had initiated a request to use the aquatic facilities, for \$2,000, for the swim team starting July 27, 2020. The Board discussed the concerns regarding allowing the high school to use the facilities when pool hours and capacities for residents are currently restricted due to Covid-19, and also that the rate should be in the \$5,000 range. The Board members postponed the discussion and requested it be put on the July 21, 2020 meeting agenda.

C. District Counsel

The Board received a District Counsel update from Mr. Craine.

D. Field Services Report

The Board received a Field Services Manager update from Mr. John Toborg. He reviewed his May/June inspection report with the Board. Mr. Jason Chambrot with CLM and Ms. Paula Means with LMP provided an update of landscaping work for their respective areas. Ms. Morrison requested a letter be sent to the resident who is repeatedly dumping landscape debris over their fence onto CDD property.

The Board tabled the consideration of an irrigation proposal and planting proposal previously suggested as a deterrent for trespassing in the area between The Preserve and County land .

E. Irrigation Report

The Board reviewed an irrigation update report submitted by Ballenger and Company.

F. Aquatic Report

The Board reviewed the June 2020 pond evaluation report submitted by Solitude along with the aquatic report for June 2020. The Board discussed their expectations that someone from Solitude be able to attend their meetings and be able to address questions. The Board postponed a discussion regarding aerators and nano bubblers for FHR ponds until the next meeting.

G. Tennis Club Report

The Board received a Tennis Club update from Mr. Andrew Sanderson. The Board members discussed in general terms the contract for the Tennis Club management and what might occur should something happen with that contract or with the liaison position Mr. Sanderson is currently filling.

H. District Manager

Mr. Cox provided an update to the Board. Mr. Cox reminded the Board that the next regular CDD Board meeting was set for July 21, 2020 at 6:30 p.m. and explained it was still to be determined if it would be held at the Palmetto Club or by communications media technology.

SIXTH ORDER OF BUSINESS

**Consent Agenda Business Items
Administration**

Mr. Cox presented the Consent Agenda for consideration which included the Operation and Maintenance Expenditures for May 2020 in the amount of \$313,140.02, Palmetto Club Operation and Maintenance Expenditures for May 2020 in the amount of \$919.89, and the Tennis Club Operation and Maintenance Expenditures for May 2020 in the amount of \$1,649.30.

On a motion from Ms. McDougald, seconded by Mr. Kneusel, the Board unanimously approved the consent agenda, with minutes amended, for the Fishhawk Ranch Community Development District.

SEVENTH ORDER OF BUSINESS

**Discussion of Resolution 2020-04;
Bond Delegation**

The Board received a Series 2011 Project Bond refinancing update and presentation from Ms. Sete Zare, with MBS Capital Markets. Ms. Missy Taylor, Bond Counsel, presented Resolution 2020-04, Bond Delegation, and answered questions from the Board. The Board discussed the possibility of having a mail-out to former Fishhawk CDD III residents to explain how the refunding of the bond will lower their debt service assessment.

On a motion from Ms. McDougald, seconded by Mr. Avino, the Board unanimously approved to adopt Resolution 2020-04; Bond Delegation, for the Fishhawk Ranch Community Development District.

EIGHTH ORDER OF BUSINESS

**Presentation of Supplemental
Methodology Report**

The Board received a presentation of the Preliminary Supplemental Special Assessment Allocation Report from Mr. Scott Brizendine, with Rizzetta. He explained that the deadline to submit the tax roll to the County is August 31, 2020 so there should be sufficient time to have the bond refunded and the new assessment levels included into the tax roll for fiscal year 2020-2021.

On a motion from Mr. Avino, seconded by Ms. Turner, the Board unanimously approved Supplemental Methodology Report, for the Fishhawk Ranch Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of RFP for District
Services**

The Board received an explanation from Ms. Morrison that a proposal had been received from Mr. Eric Dailey to perform District Services for the District and that the proposal included that the accounting, financial & revenue collection, field services and bond refinancing would be sub-contracted to Rizzetta & Company while the district manager, dissemination agent and administrative services would be handled by Eric Dailey. Mr. Kneusel requested confirmation, and Mr. Craine confirmed, that should the contract prepared not be accepted by the Board, the Board would still have the option of considering other firms who had submitted a proposal or to remain in the current contract with Rizzetta and Company. The Board discussed the proposal and decided to proceed with the Eric Dailey proposal with a start date of August 1, 2020 pending the Board's review of the contract to be prepared by District Counsel and presented to the Board for approval at the July 21, 2020 Board meeting.

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On a motion from Ms. McDougald, seconded by Mr. Avino, the Board unanimously approved for District Counsel to negotiate with Eric Dailey, as the most responsive bidder for District Services, and to prepare a contract for District Services with an August 1, 2020 start date, for Board consideration at the July 21, 2020 Board of Supervisors' meeting, for the Fishhawk Ranch Community Development District.

TENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Morrison discussed the \$500 rewards program to report vandalism that Mr. Craine informed had been previously approved by the Board.

Ms. Morrison discussed the recent protest and an organized event that occurred on or near CDD property and suggested the need to review District policies with regards to organized events on CDD property to ensure the current policies are relevant and remain appropriate.

Ms. McDougald indicated that she would take the lead regarding review of those policies and report back to the Board.

Mr. Avino discussed his recent discussions regarding how other Districts do things and his interest in a future workshop to develop ideas for the way this District handles things such as RFP's, etc.

Mr. Avino also addressed his desire to be informed of how proposed expenditures will impact the budget as the Board considers them in the future.

Ms. McDougald informed Ms. Quigley that there was hog damage in Heron Glen.

Ms. Turner confirmed that she will accept the authorized compensation for service as a Board Supervisor.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Avino, seconded by Ms. Morrison, with all in favor, the Board adjourned the meeting at 9:30 p.m., for Fishhawk Ranch Community Development District.


Secretary/Assistant Secretary


Chairman/ Vice Chairman